



Artist Booth Application Sep. 30th, 2023

Festival Organizer Info: producer@greatplainsfest.com Ph:(785) 312-2567

DUE TO A SHORTAGE OF TIME WE ARE SKIPPING THE PAID JURIED APPLICATION PART OF THIS YEARS FESTIVAL. WE ARE HOSTING ZOOM CALLS WITH PARTICIPANTS TO REVIEW THE FESTIVAL SITE DRONE FOOTAGE AND YOUR WORK AND CURRENT EXPECTATIONS SO THAT PARTICIPANTS CAN BE ON THE SAME PAGE PRIOR TO DAY OF FEST.

PHOTOS OF WORK: Please be prepared to show some of your work during the zoom call or by email and telephone. You can hold up the work or we can review your website, facebook page or you can text me photos or email.

We can also view your work in other ways just reach out for what is best for you.

DISPLAY PHOTO: Please be prepared to show a photo of your display after it has been set up. We are waiving this as a requirement at this time.

PLEASE make a decent booth. Rent a white 10 X 10 tent.

ARTIST STATEMENTS: We want to know about you and your work. Please include an artist statement if you have one. This is not a requirement this year either.

IMPORTANT THINGS TO KNOW:

Cost: \$125 (plus Tax and ticket fee=\$140) Purchase Space Online at greatplainsfest.com. This is the 10 X 10 entry level space. If you need bigger we can work with you on this and give you more advantageous space if we work ahead together.

CONFIRMATIONS: Artists will be accepted at the end of the zoom call and will be encouraged to join the 'artist group' on the festival website. Here you can monitor the fest and see how it grows over time. This will also be a way for us to easily keep you informed and give you a place to stay in touch. This

is how you will get information such as lodging, parking, set-up times, directions, etc. We will deliver these updates through the group and email. You will also receive a ticket and invoice when you purchase space on our website.

CANCELLATIONS: Cancellations will be due in writing (email preferred) in our office AT LEAST 15 days prior to the show date. We understand that problems arise and everyone cancels for reasons beyond their control; however, please understand:

CREDITS/REFUNDS: WE DO NOT ISSUE REFUNDS FOR CANCELLATIONS; however, a credit (good for 2 years) will be issued if notification is made at least 15 DAYS prior to the festival. Cancellations must be made in writing (email preferred) and received in our offices as per the dates outlined. Credits may be used towards future booth fees and expire after 2 years. NO EXCEPTIONS. Email Producer@greatplainsfest.com

WEATHER: All festivals are held outdoors and go on rain or shine. No credits or refunds will be issued if the show is affected by forces of nature beyond our control. Please check artist group on our website or contact the office for updates on cancellations resulting from severe weather such as hurricanes, tornados, flooding, etc. We will also be announcing updates on Facebook. Please note, we will not cancel a show unless informed by state, city or local officials that it will be in the best interest of safety for all. If it looks like it is going to rain, we will not call a show prior to the event. It will be at the show coordinator's discretion on site at the time.

NO SOLICITATION - Exhibitors are present at our shows for the purpose of representing their work. For that reason, no exhibitor, or their representatives, will engage in any type of solicitation of any products, supplies, shows, etc. during the course of the show, starting at the commencement of the event and ending at the end of breakdown of the said event. The exhibitors' role is to sell their work and not engage in any other non-related business activities during the course of the event. Failure to comply could cause possible expulsion from the show.

EXHIBITOR RULES AND REGULATIONS

To participate in our event, you MUST observe the following...

- All work must be original, handcrafted, created and exhibited by the approved artist themselves. Kits, imports, and mass produced items will not be tolerated. This rule is strictly enforced. WE MAY HAVE VENDORS SELLING CRAFTY ITEMS BUT NOT MIXED WITH THE ART BOOTHS. THEY WILL BE BY THE FOOD TRUCKS AND INFO TABLES. WE WANT A SEPERATE ART SECTION FOR ARTISTS ONLY. BE ADVISED there will be vendors in the vendor area selling items that can be construed as crafts.
- WE WILL ATTEMPT to screen your work by Zoom prior to your acceptance. Any media NOT approved in the good hearted nature of our zoom call could be removed from your booth and returned to your vehicle.
- All applications require 3 photos of your work plus 1 photo of your outdoor display(or other arrangement).
- Displays must be professional and aesthetically pleasing. All tents MUST be in good condition.
- Handwritten signs and sale signs are STRONGLY DISCOURAGED The goal is to make your tent look like a “mini” art gallery.
- Exhibitors will leave their exhibit space clean after packing up at break down. If your space is not clean after an event, you may be expelled from future shows.
- **CANCELLATIONS – THERE ARE NO REFUNDS FOR CANCELED SHOWS!** However, a credit good for 2 years from the cancellation date will be issued to your account if you notify the office more than 15 days before the event date. The exhibitor is responsible for the entire show fee if the event is canceled within 15 days of the show. There are NO EXCEPTIONS to this rule!
- All cancellations MUST be in writing (email preferred).
- The approved exhibitor(or business partner) will occupy his or her booth at all times.
- Friendly pets are allowed at the shows.
- **TAXES** – Each exhibitor is responsible for collecting the state sales tax and filing a report with the local Department of Revenue.
- An accepted application is a commitment to display your work during ALL scheduled hours of the show. If you or your business partner are not present for any part of the show, you may be expelled from future shows.

- Bank Fees – A \$36 bank fee will be charged on all returned checks. The check amount plus the \$36 fee is payable with a money order, cashier's check or cash. The fee may be higher with international checks.
- **TENTS** – Exhibitors are responsible for making their tents sturdy against wind, rain etc. Tents **MUST** be manufactured of flame-retardant materials. Staking into the pavement will **NOT** be permitted. The Festival and its organizers, nor Parks and Recreation, are responsible for lost, damaged or stolen property. Dollies or the proper moving equipment are required for set-up and breakdown.
- Exhibitors will receive an ample amount of booth space, which varies depending on what was arranged with you. Exhibitors will **NOT** take up any additional space without first consulting with a show coordinator. **ALL WORK, DISPLAY and STORAGE WILL NOT GO BEYOND THE ASSIGNED EXHIBITOR SPACE.**
- The exhibitor's space shall be occupied by 9 a.m. the morning of the show or you could be considered a "no-show" and your space could be given away with no possible refund or credit. Vehicles **MUST** be removed from the show area by 9:45 a.m. unless otherwise specified.
- No Solicitation - Exhibitors are present at our shows for the purpose of representing their work. For that reason, no exhibitor, or their representatives, will engage in any type of solicitation of any products, supplies, shows, etc. during the course of the show, starting at the commencement of the event and ending at the end of breakdown of the said event. The exhibitors' role is to sell their work and not engage in any other non-related business activities during the course of the event. Failure to comply could cause possible expulsion from the show.
- Set-up and breakdown times will be strictly enforced. Please see the artist group on the greatplainsfest.com website for the details.
- Management reserves the right to make final interpretations of all rules and regulations.

GENERAL RELEASE

The undersigned does hereby discharge, release and hold harmless, Great Plains Art and Music Festival (all cities, property owners, and associations) and all co-sponsors from any and all manner of action, suits, damages, or claims whatsoever arising from any loss or damages or claims, to the person or property of the undersigned while in possession or under the supervision of the sponsors during the Festival, and hereby consents to enforcement of all rules of this event. Furthermore, the undersigned artist hereby certifies that all display work is handcrafted and created by the show participant. Participant understands that any mass-produced item on display can cause expulsion from the show or future shows. There are no rain dates. There will be no refunds or credits if a show is canceled due to rain, floods, hurricanes, or any other forces of nature after logistics and advertising have been arranged! There will be no refunds on artist cancellations. Credit good for 2 years from cancellation date will be issued if notified in writing at least (15) days prior to an event. MANAGEMENT RESERVES THE RIGHT TO DISQUALIFY ANY EXHIBITOR CAUSING ANY PROBLEMS TO FELLOW EXHIBITORS OR MANAGEMENT. Failure to comply with the rules and regulations set forth of this General Release may result in expulsion from any and/or all events. Management reserves the right to make final interpretation of all rules.

The Fest. also has your permission to publish photographs or videos taken of your booth, work and photos of you during the Festival for purposes related to promotion of the Festival, past or future.

Name _____

Signature _____

Date _____